

Reformed Classic Academy

Registration Instructions & FREE Preschool Curriculum Access

At RCA, we are eager to share with you our curriculum so you can get a good sampling of what it is like and evaluate whether it fits your family's needs. With that in mind, we offer our preschool curriculum absolutely free to anyone with a 3-to 4-year-old who might be interested. Registration is on a per-family basis, NOT per student.

Registration Instructions:

1. Navigate to our website <https://reformedclassicacademy.com>
2. Click on the **Log in** menu item to the very right of the top menu.
3. The Log In form is for future logins, for now click on the **Join Now** link below the form.
4. You will now see the Membership choices for registering your family. Look for the **Register Only** option for \$1 and click the navy blue **Select** button.
5. A form appears where you can enter your information. A parent should create a username, password, and enter a valid email address.
6. DO NOT select the link to enter a discount code that will come later.
7. When the form is complete, click the navy blue **Submit and Check Out** button.
8. You will be taken to the **Check Out** page to process the \$1 fee. Enter your payment information and click **Pay**.

Why one dollar? Given the prevalence of AI and bots used to gain access to online systems, we charge a token amount of \$1 to safeguard our users from fake AI-generated users that are used by their controllers to attempt to scam our legitimate users and us. This charge eliminates the possible threat.

9. You are now registered, and you should receive an email confirmation.

After you have registered your family, follow these instructions to claim your free preschool curriculum:

1. You can enroll on an à la carte basis or by monthly membership. We will use the à la carte method to claim your free preschool curriculum; all other curricula can be purchased separately or through a monthly or annual membership.⁵⁹⁴
2. Navigate to our Curriculum menu, and a drop-down menu will appear.

3. Select either **Pre-Trivium** or **Pre-School** in the drop-down menu.
4. If you selected Pre-Trivium, then select **Pre-School** in the next menu.
5. The Parent Guide is openly available and can be read by all registered members. Feel free to read through that.
6. Then select the courses for preschool; they are intended to be taken concurrently, but they must be enrolled in individually. There are five: Reading Readiness, Math Readiness, Writing Readiness, Basic Skills, and a Catechism.
7. Once one is selected, you will see a blue “Take this Course” button; click on this.
8. Enter the discount code “free” in the box where it asks if you have a coupon, and click **Apply**.
9. Then click **Checkout** and follow the checkout process.
10. You will now see a list of the courses you are registered for. Click on the Icon for that course.
11. You, the parent, are now enrolled in that course. You can enroll in all preschool courses in this way. They are intended to be taken together on your schedule.
12. Repeat steps 7-10 for each preschool course you want to enroll your preschooler in.

Enrolling Children:

Now we will link your preschool-aged child to the courses for preschool. There are five courses to link. This process works for all courses (upon availability), regardless of the age and grade your child is in.

1. Log in, and navigate to the **Parent Account** menu. When you hover your mouse cursor over it, you will see a drop-down menu.
2. The first choice in the drop-down menu is **Create Child Accounts**. Click this.
3. Your child most likely does not have an email address, but if they do, you can enter it in the first field that says **Add Additional Children** and **Enter email address of the Child** in the field.
4. Click the blue **Add Child** button.
5. If they do not have their own email address, then fill out the lower section that also says **Add Additional Children** with what each field is requesting.

6. When you have completed all of the required fields, click the blue **Add Child** button.
7. You should see their name below the form. DO NOT click on the red Unlink button.
8. In the next section, called **Available LearnDash Courses to Link**, you can link your preschooler to the five courses of preschool.
9. Each course listed has a green **Expand** button. Click this once.
10. Another menu drops down below the listed course with a Select User drop-down menu. Click this, and a list of your children you added will drop down.
11. Select the child in preschool, then click the blue **Link** button.
12. Your child is now enrolled in that course for preschool.
13. Your child can and should be enrolled using this same process for the other four preschool classes.
14. You can use this same process to enroll your child in courses for whatever age and grade they are, if you have a membership to access them.

Now simply go to the course you want to start with and follow the curriculum's instructions. The five courses of preschool (and all grades) can be completed concurrently on your schedule over a standard school year period (36 weeks), which is the norm today, but you can spread it out or speed it up at your discretion. We suggest moving through curriculum at the pace best for your child.

As you move into Kindergarten and higher grades, there will be a Core aspect of each topic, and then various optional portions that exist to reinforce the topics. Do the Core portion as a minimum and the optional portions if your child needs further work to master the material.

Be sure to click the green **Mark Complete** button when you have completed each topic with your child so the software can record your progress.